



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		KITTEL ARTS COLLEGE DHARWAD
• Name of the Head of the institution	Dr. Rekha M Jogul	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	08362793076	
• Mobile no	8217614585	
• Registered e-mail	kittelartsoffice@gmail.com	
• Alternate e-mail	kittelartsoffice@gmail.com	
• Address	P. B. Road, Dharwad.	
• City/Town	DHARWAD	
• State/UT	KARNATAKA	
• Pin Code	580001	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	
• Financial Status	Grants-in aid	

• Name of the Affiliating University	KARNATAK UNIVERSITY				
• Name of the IQAC Coordinator	Dr. C. P. Manohar				
• Phone No.	08362793076				
• Alternate phone No.	6364696891				
• Mobile	8217614585				
• IQAC e-mail address	kittelartsoffice@gmail.com				
• Alternate Email address	cpmanohar0502@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://kittelartscollege.ac.in/public/fileupload/igac/aqar/AQAR-2022-23.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://kittelartscollege.ac.in/public/fileupload/sch/AcademicCalendar-2023-24.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	77.00	2016	31/03/2007	30/03/2012
Cycle 2	B	2.72	2021	11/07/2016	10/07/2021
Cycle 3	B++	2.91	2024	25/01/2024	24/01/2029
6.Date of Establishment of IQAC			01/07/2009		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			View File		

IQAC		
9.No. of IQAC meetings held during the year	02	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Academic and administrative audit of the college (both internal and external) Effective feedback from all the stakeholders, its analysis and action taken is put on the website Introducing value added courses to all the faculties Compliance of departmental target. Initiating co-curricular activities at inter-collegiate level. Providing the latest information about the quality journals of Scopus and UGC Care list and encouraging them to publish. Initiating interdisciplinary research projects undertaken by students and mentored by teachers. Establishing collaborations with Indian and foreign universities of eminence with the objective of encouraging student and faculty exchange programmes.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<p>1. Updating teachers through feedback. 2. Setting a quality benchmark for development of the departments. 3. Planning and implementing quality enhancement initiatives in the institution 4. Formalize a feedback system from all the stakeholders. 5. Organization of the Sports / seminars/ workshops at University and national level on the quality themes 6. Planning and implementation of innovative methods of teaching. 7. Creation of a learner centric environment in the college. 8. Developing a sense of social belongingness among the staff and students. 9. Inculcating a research culture in the college. 10. Compliance of the suggestions given by the previous cycle experts. 11. Development of a system of paperless documentation in college. 12. Act as a coordinator between UGC and institution. 13. Prepare and submit Annual reports, AQAR on time. 14. Prepare plans and policies for the holistic development of the college.</p>	<p>Teachers feedback taken and annualized for the academic year 2023-24 . 2. Benchmark was set for each department for development of the departments. All the department made progress in conducting more programs 3.Planning and implementing quality enhancement initiatives in the institution 4. Stakeholders feedback taken and annualized for the academic year. 5.Organized Single zone Ball Badminton Tournament and Karnatak University Blue selection successfully 6.Innovative methods of teaching was introduced in the college . 7.Learner centric environment created in the college. 8.Sense of social belongingness developed among the staff and students. 9. Some of Compliance of the suggestions given by the previous cycle experts attended. 11.Paperless documentation developed in college Ex Mail Notification and notes in form of PDF . 12. Prepare and submitted Annual reports, AQAR on time. 14. Plans and policies for the holistic development of the college</p>
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	11/03/2024

15. Multidisciplinary / interdisciplinary

Kittel Arts College is a liberal Arts College which also offers P.G course in Kannada. The implementation of NEP introduced during the academic year incorporates multi disciplinary and holistic approach to embed skills among the learners and the teachers. The faculty members, students and parents are given required inputs for the implementation of NEP. The departments of the college have prepared themselves for the introduction of open elective courses to be offered as a part of inters disciplinary approach of NEP. The students are given orientation in the beginning of each semester regarding the open elective courses to be selected along with their curriculum across the streams. It is observed that, the students and teachers have accepted the multi disciplinary/ inter disciplinary approach of NEP through open elective courses. It is proposed to develop Graduate Attributes at appropriate level which will act as common denominator for curriculum across universities. The programs designed shall empower graduates as expert problem solvers using their disciplinary knowledge and collaborating in multi-disciplinary terms. Karnatak University has designed the implementation of the multidisciplinary and holistic education in all the under-graduate programs and the consequential post-graduate programs, with multiple entry and exit options with multiple certificate/diploma/degrees in the Faculties of Arts, Science, Commerce and Management to replace the present undergraduate degree programs.

16. Academic bank of credits (ABC):

Academic Bank of Credits (ABC) is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. It enables the students to open their accounts and give multiple options for entering and leaving colleges or universities. There will be "multiple exits" & "multiple entries" points during the higher education tenure & credits will be transferred through the ABC seamlessly. It can be considered as an authentic reference to check the credit record of any student at any given point in time. Thus, the concept of ABC is fuel to boost the efficiency of faculty and help students embrace a multi-disciplinary educational approach. The idea is to make students "skillful professionals" and help their overall growth. NEP has facilitated the learners to have wide range of learning

opportunities across the world without having any impact on their studies due to the differences in circumstances; and thereby ensures the new learning horizons. The institution has given inputs about the Academic Bank of Credits and its usage to the students and parents during the orientation program and later during the interface meetings with parents.

17.Skill development:

The institution is affiliated to Karnatak University and hence the curriculum of the University is followed. NEP introduced during the year has introduced skill enhancement courses (SEC) as compulsory courses to all students. Under skill based courses, Digital fluency, Environmental studies, Artificial Intelligence, cyber security and internship are introduced for first three years of study. Health & Wellness, Yoga, sports, NCC, NSS and R&R courses are introduced as value based courses under skill enhancement courses. Besides these skill enhancement courses, the colleges are encouraged to introduce various other skill development courses. Besides these skill development courses, the students are given training programs in this regard. Value based skill oriented add on certificate course conducted in the college to develop skills among the students

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The promotion of Indian Languages, arts and culture is seen very important and it could be effectively imparted through integrating Indian languages, arts and culture into the main curriculum which would not only develop a strong sense of identity and aesthetic outlook but also enhances creative and cognitive skills among the children. The college has a rich linguistic, cultural and artistic heritage. The college offers Hindi or Kannada language as second language as the part of curriculum. Along with curricular activities, college has given an equal importance to extracurricular activities like Debate, Music, Drawing, Photography, cultural activities etc. conducted by several Societies, clubs and Units of students with the guidance of teachers. Teaching in the college is multi lingual in nature despite being officially declared Kannada and English as medium of instruction. ten days compulsory kannada program will be conducted in the college to develop indian language and culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is a pedagogical model that entails the restructuring of curriculum, pedagogy and assessment practices to reflect the achievement of high-order learning, as opposed to a

mere accumulation of course credits. As the College is affiliated to Karnatak University, broad specified Program outcomes and Course outcomes are discussed at the University level. Every teacher is expected to focus on OBE while delivering the content of the course. Various teaching pedagogies are applied by the teachers to reach the OBE.

20.Distance education/online education:

The college is affiliated to Karnatak University which offers programmes on regular mode. The college has developed very good ICT facilities and has also trained the teachers and students regarding online teaching and learning. The study materials are provided through whatsapp and goggle sites. The links of recorded video tutorials are provided to the slow learners and absentees for the better understanding of the concepts. College has enhanced internet connectivity and facilitated digital web library for remote Access.

Extended Profile

1.Programme

1.1	10
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	754
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	120
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	229
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	26
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	29
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	4.45
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	58
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution is affiliated to Karnataka University, Dharwad and

scrupulously follows the curriculum prescribed by the University. The academic calendar is scheduled at the beginning of each year in accordance with the University academic calendar.

The institutional academic calendar is prepared by the academic planning committee and is followed throughout the year. In the beginning of the Academic year, the Principal constitutes various committees. The conveners of the committees along with their respective members plan when the activities are to be conducted according to the academic calendar. The timetable committee prepares the general timetable of the college and allots requisite number of hours per week for each subject as per the Government and University guidelines. The teachers prepare the lesson plan and engage the classes as per the timetable. A work diary is maintained by all the teachers of all the departments which are regularly signed by the Principal. The college ensures that the syllabus is completed within the planned time period.

The curriculum delivery is effectively done through lectures supported by PPTs, Charts, audios and Maps to make lectures more interesting. Q/A sessions, discussion, webinars, online classes and awareness programmes are conducted by each department. Special lectures are arranged to supplement the curriculum in addition to regular classroom teaching.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Kittel Arts College follows the Academic Calendar set by Karnatak University, which outlines the schedule for teaching, examinations, semester breaks, and vacations. In addition to this, the college prepares its own calendar of events, which is shared with all stakeholders. Both the academic calendar and the event calendar are made available on the college website.

This information is reiterated during the collegiate and departmental orientation sessions for new students. To ensure smooth execution of scheduled activities, the Principal regularly conducts meetings with Teacher-In-Charge(s), faculty members, committee

conveners, and non-teaching staff.

For effective Continuous Internal Evaluation (CIE), faculty members prepare their teaching schedules, tests, students seminars and assignments in alignment with the academic calendar and the timetable. Students are informed well in advance about assignment deadlines, test dates, presentation schedules, and assessment criteria. Additionally, students are notified about their internal assessment marks before they are uploaded online.

The college uses multiple assessments to make learning a continuous process, providing various opportunities for student growth. The semester break, as prescribed by the university, is utilized for fieldwork, project work, excursions, and other activities that contribute to the CIE.

Collegiate events also form an integral part of the academic experience.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

A. All of the above

Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

275

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

For holistic development of students and to achieve the vision, college integrates various cross cutting issues relevant to society. Values and sustainable development are integrated through co-curricular and extracurricular activities.

Curricular

The college has prepared a code of conduct and it is posted on the college website to groom the basic discipline and behaviour of students.

Every subject has some topics related to professional ethics and are taught by teachers rigorously

- Courses such as sociology, economics, business economics, management, administration etc. include gender in its curricula. BA Economics creates awareness on environmental issues and builds up moral and ethical values among the student community.
- In Geography and Economics there is the special subject called Environmental Studies, Natural Resources, Sustainability which is mainly introduced to make the students aware of Environment and Sustainability.

There are various committees that take care of the students such as

- Women's Forum: There is independent Women Empowerment Cell. The College has the practice of maintaining grievances. It is reported that the institution guarantees equal opportunities for all the students and staff without considering their gender in various unions/associations/Gymkhana. Regarding sexual harassment in the college is nil due to effective implementation of discipline in the college premises.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**05**

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships**140**

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

270

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

120

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Identification of the target group

The slow learners were identified at the beginning of academic year with help of class Convener. Slow learners were identified during induction program, which was held at the beginning of academic year and after conducting the Unit test, Oral test and first internal examination. A special focus was given on such students by the class convener with the help of subject teachers.

The Internal Examination and Result analysis committee is entrusted with the task of identification of slow learners and Advanced learners.

The institution offers following Special Programmes for slow and advanced learners in order to improve their learning levels and skills:

Special Programmes conducted for Slow learners

- Short Term and Bridge Courses
- Induction/Orientation Programme
- Diagnostic Test/Unit Test and Remedial Classes.
- Mentorship
- Guidance and Counselling Services
- Group Discussions on Critical Topics by Experts
- Continuous and comprehensive evaluation by the subject teacher
- Special lecture and Guidance from the Experts
- Spoken English Classes

Special Programmes conducted for Advance learners

- Introducing Advanced methods of teaching.
- Special attention and Enrichment of Curriculum
- Career Guidance

- Use of ICT for Encouragement
 - Providing Digital library facilities.
 - Using advanced learning aids in the classroom to enhance learning experiences
 - Skill enhancement programme
 - Group Discussion and Seminars
 - Projects and Assignments
 - Academic Guidance Talks, Seminars and Workshops
-
- Providing Guidance in Writing Research Papers
 - Job Training for Placements

In fact, the institute makes earnest efforts to achieve over all development of the learners in order to make them globally competent.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
754	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

A student-centered method focuses on the needs, abilities, interests, and learning styles of the students. Accordingly, the teachers use skill based methods such introducing, demonstrating, and citing examples and exceptions, hypothesizing, reporting, conjecturing, conforming, contrasting, explaining, elaborating and concluding. The experimental learning develops highlighting or emphasizing, prompting to encode different entities as equivalent among learners and also provides models to emulate and opportunities for performance to the learners.

Experimental Learning

- Skills Oriented Program
- Field Visits
- Internships
- Service learning
- Industrial Visits
- Power Point Presentation and Videos
- Video Lectures Available on Internet
- Practical as Required

Participative Learning

- e-Learning
- Enquire based learning
- Discovery based learning
- Case based instruction
- Active learning
- Group Discussions
- Student Seminars
- Stage Presentation
- Hold a Competition
- Formation of Students' subject wise clubs/association
- Project Assignment
- Interaction with Alumni
- Reviewing of Subject Articles.
- Poster Presentation.
- Do role play
- Method of Attempting Questions in Examination.
- Field Visits and Educational Institute Visits.

Problem Solving Methods

- Home Assignments
- Projects
- Library
- MCQ on Google, Software for Online Tests
- Communication Skills Development
- Using Class Tests and Explaining Accordingly
- Question Answer Session.

However, Student centric methods are used for enhancing communication, skills of human relations, citizenship, leadership, and well-adjusted personality in learning experiences

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT creates readiness in the learner for participating in the learning experience. ICT tools provide clarity, precision and accuracy of the information processed. It is used in the development, organization and summarizing phases of the topic. It brings world events to the classroom and helps in promoting interrelationships and assessing learning outcomes. It is a very high supporting factor for the teaching learning process. The following ICT based Teaching-Learning Methods are adopted by the institute during last six years.

ICT based Teaching-Learning Methods:

Educational future depends upon what you do today. However, this saying fulfill the purpose of adopting Traditional Class Room teaching methods in order to make teaching learning methods more effective. The following methods are adopted to enhance quality education.

- Screening of motivational videos and films.
- Demonstration by using Audio, Video, Charts, and Models.
- Lecture Capture Methods.
- Creating Study Group to Share the Knowledge.
- Google Classroom
- QR Code
- Posting of Lectures Captured on YouTube

Classrooms are well equipped with ICT infrastructure mentioned asunder:

- Language Laboratory
- LCD Projector
- Wi-Fi Facility
- CCTV
- Air Conditioner
- Electric Podium
- Overhead Projectors

- Smart Board
- Subject Related Software
- Digital e-library

All the teachers use ICT tools while teaching

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

246

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute follows the pattern of the University by preparing Academic Calendar in order to efficient and time bound conduction of Unit Tests, Seminars, Group Discussion, Home Assignments, and Projects. The calendar brings transparency in internal assessment and is robust in terms of frequency and mode for it is open to all and informs the same agenda to all. It helps students to prepare before the time of the event. It gives them sufficient time to study the given unit of the syllabus.

- In order to implement all academic, co-curricular and extracurricular activities proposed during the session, an Academic Calendar is prepared and published in the college prospectus and also uploaded on the college website. It is

strictly followed in terms of date, time, venues and schedule of internal assessment by the students and the staff members to avoid confusion.

- The events proposed in academic calendar are reviewed in the staff meeting and the report thereof is placed before the IQAC for information and necessary suggestions.
- The institute publishes the news of success stories in the newspapers which generalizes the informatics of the events organized as the stakeholders get glimpse of events organized and to provide suggestion for improvement.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The students are communicated the process of the evaluation in advance. The time table is displayed on the college website, notice board and students' WhatsApp Group well in advance. The exams are conducted under the direction of Internal Examination Committee. The convener of the Examination committee and members play very significant role in examination process. And CCTV surveillances and an invigilator is appointed for a batch of 30 students. The college has formed Grievance Redressal Cell to solve examination related complaints of the students. The cell takes impartial initiatives for transparent justification on the grievances of the students. Each department carried out evaluation and declares results within time. The queries, if any, are invited for discussion. The corrected answer sheet is shown to the concern student.

The issues related to University examination are forwarded to the University. They are even asked to apply for rechecking of the assessed answer sheet.

The students and the faculty are continuously informed to maintain transparency in Examination related issues. The college maintains total transparent justice in the internal examination process or system.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

A well structured syllabus and specifications of each course are essential for the effective transmission of knowledge regarding the subject concerned. From 2016-17 up to 2019-20 it was Non - CBCS pattern syllabus. With effect from 2020-21, the CBCS was introduced. From the current academic year 2021-22, Choice Based Credit System (CBCS) is designed in accordance with Learning Outcomes-Based Curriculum Framework (LOCF) of National Education Policy (NEP) 2020. Hence whenever the changes are implemented, the faculties in the respective departments write the following and handover to the IQAC. IQAC upload to the college website. Learning outcomes and course outcomes are stated for all the certificate

- **Course Outlines:** Faculty have listed course modules, similar to a table of contents in a book. The outline defines the scope and content of the course.
- **Course Schedule:** Details of classes being offered, its time, location, faculty are mentioned in each course schedule. The course schedule is published prior to the commencement of each semester. This is circulated among the students well-in advance
- **Learning Outcomes (LOs):** Specific intentions of a programme are written in clear terms. They describe what a student should know, understand, or be able to do at the end of that Programme

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Course objectives and course outcomes are mapped in reference with programme outcomes by applying direct and indirect methods. Direct method displays performance of students in university examination and internal assessment.

The home assignments encourage self-study. Most of the learners refer the text and reference books to explore the ideas and comprehend the given topic.

Conduction of internal Examinations, Unit Tests, Field Survey, Educational Tours, Excursions, Practical Work, Projects, Seminars etc. prove to be the useful tools for the continuous assessment of the COs and POs.

From the 2020-21 academic year, student's Grade Point (GP) is taken as the benchmark to measure whether the Course Outcomes have been achieved or not.

- Students with a GP of 9 or above are considered to have achieved all the outcomes of the courses.
- A student with GP between 8 - 9, 7 - 8 and 6 - 7 is deemed to have achieved 85%, 75% and 65% respectively of the course outcome.
- Students with GP between 4 and 6 are deemed to have achieved 50% of the course outcomes.
- Students with GP less than 4, do not pass the course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

203

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://kittelartscollege.ac.in/public/fileupload/igac/2.7.1_Student%20Satisfaction%20Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has established an Innovation and Research and Development Cell, to create an eco-system for innovations, promote research and facilitate development of entrepreneurship ability of the students. The Research Committee encourages and provides necessary guidance to the faculty members in submitting research proposals to UGC and other funding agencies and motivates the teachers to pursue Ph. D. studies. It also motivates the faculty members for publishing research papers. The college publishes annual magazine Kshitij every year highlighting the activities and achievements of students, teachers as well as supporting staff. Faculty members have worked as referees, delivered lectures as resource persons at various colleges. Computer and internet facility is provided to all faculty members and students. The faculty members are also motivated to write research papers, articles and to publish in the reputed UGC approved Journals and present in the international and national level seminars and conferences. The College has created a better environment for learning for the students through the

practical classes in the laboratories on the basis of pedagogy, projects, dissertations, quiz, debates, visit to various industries, skill development etc. As a part of the curriculum students have taken up various projects on the different domains/areas of knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

03

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

35

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

03

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has regularly and successfully carried out various extension activities in the neighborhood community by sensitizing students to different social and environmental problems. The college has identified itself with the community and motivating the stakeholders to get involved in social work. This helps in fostering their holistic development and at the same time benefits the community. The institution has introduced platforms like NCC, NSS, YRC wings/committees/groups/clubs/cells through which it identifies diversified needs/issues of society the institution has established a mechanism through which the staff and students are involved in extension activities.

The institution recognizes its crucial role of empathy and

leadership during natural calamities and disasters. Food items, medicines, masks and sanitizers were distributed among the villagers during the natural calamities. Besides these societies, each department conducts Seminars, Workshops, Talks, Donation Drives, Field trips, etc. to sensitize students and most teachers work towards inculcating these values in their classroom teaching and as living examples.

The activities organised by NSS, NCC and YRC develop a sense of emotional support, empathy and belongingness among the students in the community. The students are encouraged to play dramas, street plays, events based on socio-economic issues like traffic and health awareness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

860

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure facilities and resources for teaching learning activities. The institution has a well maintained, user friendly and resilient infrastructure conducive to teaching, learning and comprehensive development of students. The college has the campus area of 3.32 acres with all the basic and advanced amenities like:-

CLASSROOMS: - The College has well-appointed and spacious 14 well equipped class rooms and 08 smart classrooms. The classrooms are equipped with projectors so that ICT can be used for strengthening academic discourse and proper seating capacity and electrification. Green boards and DLPs are available in all the classrooms.

COMPUTER and Language Lab. There is one computer and language lab available for the students. The computer lab has 20 computers & equipment, internet connectivity and projectors to support practical sessions. services. Dedicated reading rooms are available for students with seating capacity for ----- students. INFLIBNET facility provides seamless, reliable access to research scholars.

AUDITORIUM[1]The management has a full-fledged digital auditorium and 01 Seminar hall. Academic events like conferences, seminars, talks etc. and student activities are hosted in the auditorium and is used

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS:- For outdoor games- the physical education and Sports department have a multipurpose ground having area of 10000 sq.ft with 200m running track and is used for outdoor training management activities. The Colleges has indoor and outdoor sports facilities for games like Chess, table tennis, basketball and badminton court respectively.

CAMPUS FACILITIES NCC, NSS, Gym facility is available in the college campus. The College provides various services / facilities to the students, faculty and staff and are maintained by respective service providers as per contract. Disabled person runs the canteen.

HOSTEL ACCOMMODATION- Separate hostels for boys and girls students are available. The hostels have adequate security measures with all the facilities furnished in the vicinity of hostel. An overall conducive environment for study is provided

AUDITORIUM[1]The management has a full-fledged digital auditorium and 01 Seminar hall. Academic events like conferences, seminars, talks etc. and student activities are hosted in the auditorium and is used by the.

UTILITY ROOM:- There is a separate utility room to accommodate musical instruments, sports equipment and other materials.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

773870

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made.

Name of the ILMS software: E-LIBRARY MANAGEMENT SOFTWARE Nature of Automation (fully or partially): Library is Fully Automated Version: 16.1 upgraded version Year of Automation: 2010 and upgraded in 2016 Library has a book collection of 29231 text books including 11,241 reference books Software is upgraded from time to time. One terminal is reserved for students to search information of availability and issue of Books. Web based Library Software with Web OPAC, Email & SMS Alert etc. (Online Public Access Catalogue- OPAC) Bar-coding used: Yes Book issue and return is carried out with the

help of barcode system. Each book and user's borrower card is bar coded. The college provides Wi-fi facilities to both students and staff. The faculty members can access the college website as well as library information and facilities online ICT facilities: - In Library 10 computers are available in digital library for public access. Students and teachers can avail national and international resources from digital library. The Library and information centre has its own website

The library and information centre is having two databases

<http://www.kittelartslibinfo.com/>

<http://kittelartsdigtallibrary.com/>

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

47823

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

100

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our Institute frequently updated its IT facilities including Wi-Fi. A technician is outsourced as per requirement for the maintenance of IT facilities.

The college uses 08 LCD projectors (Hitachi/Epson one in seminar hall and the rest are used in the teaching block. This infrastructure is complemented by computer networking devices, scanners and interactive teaching board etc. To make the learning process more effective various innovative methods are used by the teachers. This includes giving group assignments and having power point presentations, where students can discuss and explore their knowledge together. Learning combined with visual presentations or working on certain software is much more enjoyable and comprehensive for the students. The college has provided Wi-Fi facility. Annual upgradation and maintenance of Computers with latest configuration is done. Argees Agency Hubballi, Karnataka, provides maintenance service to both Library and office. The computer systems are regularly upgraded with Anti-virus windows and anti-virus are updated on a regular basis. LAN and Network connections are also monitored by the IT consultant.

Institute has dedicated internet connection of 200 Mbps speed internet connection. Internet connectivity is available throughout the campus. The college website is monitored and updated from time to time

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

58

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2891414

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - classrooms, sports room, library, Geography, Psychology and computer labs, etc. The college has a Budget and Purchasing Committee that oversees the upkeep of buildings, classrooms and laboratories. The committee headed by the Principal along with a few teaching and administrative staff monitors the functioning of this work. The committee undertakes occasional reviews and ensures good working condition of the said mechanism. The administrative staffs maintains cleanliness of the campus, classrooms, labs, staffrooms, office etc. the environment and waste management is taken care of by maintaining dustbins at places, Technicians like plumber, electrician and computer service provider render services. Service providers like scavenger and gardener render services too. The security and discipline are well taken care of by hired security personnel. Ample parking space is provided both for staff and students. However, a restricted vehicular movement is maintained. The campus is under surveillance of cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

560

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

560

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

20

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

20

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

90

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The responsibility of the institution is not only to graduate students but also to prepare them to face the real world with greater confidence by inculcating the leadership qualities,

managerial skills, team spirit, social values etc. In order to develop these qualities, the college creates a platform by nominating student representatives to the various academic and administrative bodies or committees on the basis of their academic performance and interest. This paves the way to acquire the skills required to become responsible citizen of the country. The class representatives are nominated for every division and class. The committees consist of student representatives and faculty members, the committees are constituted as per the guidelines prepared by the college

Student Representative Council has the following cells/societies.

General Secretary,

Joint General Secretary,

Secretary and Joint Secretary for

B.A. I & II Sem, B.A. III & IV Sem B.A. V & VI Sem.

Literature Society,

Women Empowerment Cell,

Magazine

N. S. S Unit.

N. C. C.

Outreach Society

Debate Society

Eco-Club, Library & Information Centre

Photography

Sports Society

Fine Arts Society

Study Circle

Electoral Literacy Club:

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of any institution acts as a bridge between the past and the present. The Alumni Association of Kittle College aims to promote cordial relationship between the institution and the alumnae. The association was formed with the objective of sharing knowledge, experience and information among the alumnae, the faculty and the present students. The alumni association was established in the year 2022-23 and is registered with registration No. DRDW/SOR/794/2022-23. The annual alumni association meetings are held twice a year to provide opportunity to the members to meet their friends, peers and teachers. It also helps them to exchange memories and experiences that have enriched their lives.

The alumni share their expertise and best practices in a given field. The visit of the alumnae and the various programmes arranged

by them provides immense inspiration as they are the best ambassadors of the college. The Alumni not only contribute financially but also academically. Some of them act as resource persons and are invited as guests to deliver special lectures in their areas of specializations

Cash prizes of Rs.25000/-are awarded to the meritorious students by some alumni members, on the annual day of the college every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year A. ? 5Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

vision

- To be the institution of choice, providing the youth sound education in Arts faculty, aiming at an all-round development of personality with a spirit of dedication for service.
- To contribute to the advancement of knowledge and developmental needs of the society
- To be committed empowered and synergetic team, practicing human and environmental values that the generation demands now and in the future.

MISSION

- To strive for students' achievement and success, preparing

them for the life and leadership

- To impart quality education keeping in mind the needs of the present and emerging global village.
- To create mutually beneficial relationships with stakeholders and competitive society.

VALUES

We commit ourselves to four guiding values:

- **Student Focus:** To put students at the heart of our venture, and prepare them to achieve their highest potential and measure our achievements by their success.
- **Excellence:** We believe that hard work, commitment and dedication produce excellence in all spheres of life. The management, faculty and administration set high benchmarks of academic and holistic excellence and provide innovative, student-cantered, processes and services for the success of every student.
- **Leadership:** To develop leadership qualities for the desired future and motivate them to harness their potential.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The work of the college administration is decentralized and the various committees formed at the beginning of the academic year to support the system. Some of the committees are as follows:

1. The examination committee conducts two semester examination in a year as per Karnatak University Time table and as per semester system norms and the Degree evaluation committee conducts two internal examinations. Along with various competitive examinations were conducted by the college, whenever required by the Government.
2. The admission committee arrange the admission of the students.
3. Fine Arts committee organises entire cultural programmes, competitions and also depute students to participate in youth

festivals, inter collegiate competitions.

4. The discipline committee looks after the overall discipline of the college so that students should maintain the rules and regulations of the college.
5. The Anti-ragging cell and Anti sexual Harassment cell see that the students are fully secured inside the college campus.
6. The development committee looks after the overall development of the college, including infrastructure development.
7. The purchase committee looks after the purchase of various equipment, instruments, furniture etc.
8. All the important national and international events are observed under NSS, NCC in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The functional IQACprepares the perspective plan of the college.

Some of the aspects of the perspective plans:

- Expansion of the college participation in UGC and government sponsored programs.
- Organization of international and national workshops, seminars.
- Organization of intercollegiate competitions.
- Use of ICT enabled tools and innovative methods of teaching in the college.
- Collaboration with surrounding institutions and organizations.
- Motivate the teachers to participate in research work and publish.
- Motivate the teachers to participate in FDP and upgrade.
- Motivate the students to participate in sports competition at national and international level.
- Motivate the students to participate in seminars, extracurricular competitions at national, international level.
- Updating teachers through feedback.
- Setting a quality benchmark for development of the

departments.

- Planning and implementing quality enhancement initiatives in the institution
- Formalize a feedback system from all the stakeholders.
- Organization of the Sports / seminars/ workshops at University and national level on the quality themes
- Planning and implementation of innovative methods of teaching.
- Creation of a learner centric environment in the college.
- Developing a sense of social belongingness among the staff and students.
- Compliance of the suggestions given by the previous cycle experts.
- Development of a system of paperless documentation in college.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Setup:

The Local Governing Body is an apex body and acts as a link between the Management and the College comprising of Office Bearers of the Management, the Principal, teacher representatives, non-teaching staff representatives and students' representative.

IQAC: There is a functional Internal Quality Assurance committee (IQAC) with a coordinator responsible for all the quality ventures in the college.

The Principal and the Vice- principals are responsible for the academic and administrative activities. Course coordinators, Heads of the departments and faculty members assist the Principal. The in-charges, Office Superintendent, Senior and Junior Accountants, clerks and manual staff accounts section, students section, establishment section, the store section and the section of scholarship look after daily working of office.

Academic administration:

At department level, the organization includes Head of departments, faculty members, students and nonteaching staff.

In library, there is a Librarian, Assistant Librarian, Library clerks and library attendants. A Library Advisory Committee helps in the quality up gradation of the committee.

Physical Director and sports committee organize sports activities in the college.

College Committees: Various committees Example- Anti Ragging Cell, Eco Club, Outreach, Magazine, Handbook, and Photography etc. are constituted for execution of academic, administrative and extracurricular activities

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Institution believes that the faculty and staff are its major strength. The physical, social and psychological welfare of the faculty and staff is the pivotal stimulant that improves the growth, performance and accomplishments of the institution.

Pension benefit is well streamlined and efforts are made to disburse pension and gratuity benefits to the retired employee at the earliest. All types of leave are allowed as per the University Statute and government regulations. Leave accounts are maintained properly so that no staff member faces any difficulty at any point of time during and after the service period. The institution is very supportive to ensure that all its faculty members as well as non-teaching staff meet the required criteria for career advancement (promotion). The institution facilitates leave to faculty members as permissible under the Government norms to complete Ph.D. The institution allows duty leave for faculty members to attend Development Programmes and Short term courses. Faculty members are encouraged to attend international, national as well as local seminars of importance as resource person and as paper presenters. Duty leave is allotted accordingly. Software training has been periodically arranged by the college for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution believes that the Faculty and Staff are its major strength. The physical, social and psychological welfare of the faculty and staff is the pivotal stimulant that improves the growth, performance and accomplishments of the institution.

Performance appraisal system in the college

Teaching Staff:-

The PBAS is monitored by the IQAC. While going for promotion in their grades, the teachers submit the form to the head of the department who after evaluating forwards it to the IQAC. The IQAC of the college assesses and validates the report and gives it to the Principal. The performance appraisal is used for Career Advancement Scheme (CAS).

The institution assigns various duties and responsibilities to the staff, which are also considered during the overall assessment of the respective teacher.

Non-Teaching Staff:

- The Principal evaluates the performance of the non-teaching staff based on their performances and work output
- Our institution is committed to provide effective welfare measures for its own human resources, its teaching and non-teaching staff. The following welfare measures have been initiated in this regard.
- General Provident Fund for all the teaching and non-teaching staff is ensured through Government Treasury as per Government rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

A well-defined mechanism is in force in the institution for financial audit to have discipline and transparency in financial management of the institution. This also helps in preparing strategies for mobilization and optimal utilization of resources. The college mobilizes funds for its regular activities and development from different agencies and individuals.

Sources of funds:

- Tuition Fees collected from the students.
- Contribution by Public Leaders from the Development Financial Help Fund.
- Interest from savings of the institution

Optimum utilization of financial resources:

Optimal use of financial resources is ensured through strict budgetary control on expenditure as per available provisions. Also pre-audit is used to ensure only relevant expenditure is incurred. The Optimization is also achieved by making all purchases through a central purchase committee, which calls for quotations and tenders depending on the amount involved and total transparency is ensured. In fact, optimization is done in all expenditure activities of the college like:

The College has a Governing Body, Planning and Purchase Committee which help in the preparation, division, allocation and utilization of funds.

UGC funds are deposited in a separate bank account. The utilization of these funds is ensured through financial auditing at the end of each financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

8.55

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

A well-defined mechanism is in force in the institution for financial audit to have discipline and transparency in financial management of the institution. This also helps in preparing strategies for mobilization and optimal utilization of resources. The college mobilizes funds for its regular activities and development from different agencies and individuals.

Sources of funds:

- Tuition Fees collected from the students.
- Various grants received from UGC
- Contribution by Public Leaders from the Development Financial Help Fund.
- Interest from savings of the institution.
- Donations from industry and NGO for setting up of endowments for scholarships and lectures.
- Donation from alumnus and Philanthropist and well wishers
- Hostel fees received from girl's hostels.
- Revenue generated from self-financed courses.

Optimum utilization of financial resources:

Optimal use of financial resources is ensured through strict budgetary control on expenditure as per available provisions. Also pre-audit is used to ensure only relevant expenditure is incurred. The Optimization is also achieved by making all purchases through a central purchase committee, which calls for quotations and tenders depending on the amount involved and total transparency is ensured. In fact, optimization is done in all expenditure activities of the college like:

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

College has a rich culture of institutional functioning through participation among all stakeholders especially faculty, students and the non-teaching staff. The IQAC plays an important role in ensuring quality of the functioning of administrative and academic units of the college. In order to make the students aware of the current and futuristic challenges and opportunities, the teaching faculty is encouraged and motivated to develop a scientific temper so as to propagate a research culture amongst the students. This is achieved by constantly sharing new research findings in their respective fields with the students.

Contribution of IQAC in institutionalizing the quality assurance strategies and processes:

- Academic and administrative audit of the college (both internal and external)
- Effective feedback from all the stakeholders, its analysis and action taken is put on the website Introducing value added courses to all the faculties Compliance of departmental target.
- Initiating co-curricular activities at inter-collegiate level.
- Providing the latest information about the quality journals of Scopus and UGC Care list and encouraging them to publish.
- Conducting FDP to bring the knowledge of the teachers at par with the latest developments in their respective disciplines.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC is a supreme body that governs, reviews, guides and initiates various developmental activities. The IQAC initiates the need for add on courses and the use of ICT based teaching methods to keep up to the developing technological standards in teaching and learning.

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC meetings held twice in a year. The IQAC initiates an annual academic audit to gauge the academic performance of the teaching faculty. As and when the respective members of the faculty are seeking upgrading from Assistant Professor to Associate Professor Cadre, the IQAC initiates API verification

The following methods are used to review and enhance teaching-learning processes, structures, methodologies and learning outcomes through IQAC.

1. Feedback Collection:

- Regular feedback from students, faculty and stakeholders to assess the effectiveness of teaching methods, curriculum and infrastructure.
- Surveys, questionnaires and interviews to gather opinions on teaching quality, course content and learning resources.

1. Internal Audits and Assessments:

- Periodic internal audits to evaluate the teaching-learning processes, curriculum delivery and infrastructure.
- Self assessment reports prepared by departments to analyze the effectiveness of their teaching methods and students learning outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

B. Any 3 of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality initiatives
with other institution(s) Participation in NIRF
any other quality audit recognized by state,
national or international agencies (ISO
Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	http://kittelartscollege.ac.in/public/fileupload/anrep/Annual-Report-2023-2024.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has initiated various approaches to promote and ensure gender equity in terms of rights, benefits, obligations, and opportunities. The college treat both women and men according to their respective needs in a fair manner by providing an environment where everyone, irrespective of gender, feels safe to engage in activities such as learning, teaching, and working. Safeties for all are ensured by posting security guards and by installing CCTV cameras at various parts of the campus. Discipline committee members take regular rounds in the campus. Common Room: Our Institution has separate Common rooms, and washrooms for girls and boys. The Institution organizes programs to create awareness among the girls regarding gender equality, gender sensitivity, any social issues, laws related to women & health of the women. Mentors are allotted to address the issues to solve their academic, social or personal problems whenever they need. Anti-Sexual Harassment and Anti-Ragging Cells ensure a secure environment. Women Cell takes care of all aspects of girl students, reduces gender disparities (if any), and never allows them to feel deprived of their privileges. Women cell of the college organizes all important activities associated with

the counseling of the students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

The Hubli-Dharwad Municipal Corporation takes care of dry and wetwaste which is collected on daily basis. The peons attend to the overall cleaning of the campus; dry and dead leaves of the plants are collected and dumped in the dustbins (for dry and wet waste). The NSS and NCC units of the college not only participate in regular cleaning activities, but also organise awareness programmes connected to waste management.

Liquid Waste Management:

Liquid waste is managed by the underground drainage facility.

E-waste Management:

The e-waste is comparatively minimal as ours is an Artscollege. Whatever little e-waste is stored in the store rooms. We have MOU with Mayen computers dharwad, a private agency to collect e-waste from the college

Waste Recycling System:

Scrap material like metal, wood, glass, etc., is given to scrapdealers for recycling. Paper waste is also given for recycling to a private agency Susi printing press Dharwad through MOU duly signed.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The philosophy of the college is to demonstrate unity in diversity among its students and faculty by providing an inclusive environment and sensitizing the stakeholders to the constitutional rights. The institution regularly organizes activities for inculcating values of tolerance, harmony towards cultural, regional, linguistic, communal socio-economic and other diversities.

Developing an inclusive environment The college hosts students coming from diverse cultural, regional, linguistic and socio-economic backgrounds. Varied activities organized develops the tolerance among the students. With the help of curricular, co-curricular and extracurricular activities, the college develops an all inclusive environment wherein students are given equal opportunities to grow. Cultural and Regional Along with Karnataka Rajotsava we celebrate Hindi Divas.Valmiki Jayanthi, etc. Students celebrate all major festivals. Students plan 'Ethnic days 'which help them appreciate cultural differences. College Day, Open Talent Show, Annual cultural fest conducted in the institution provides a platform for the students to exhibit their innate cultural talents.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution is committed to promote ethics and values amongst students and faculty members. The institution organizes national festivals, anniversaries of great Indian personalities and local as well. 1. The Constitution days is celebrated on 26th November. On Constitution Day, HOD, Political Science department delivered lectures on Constitution, about the formation, structure and importance of Indian Constitution. 2. Voters Day is also observed by Oath taking and informing the general public about the importance of voting. 3. To strengthen the democracy and make youth responsible citizens the Department of Political Science organizes voter's awareness programme. It also undertook the drives for voter registration. 4. The Institution celebrates Independence Day each year to commemorate the importance of freedom. The National Anthem is sung after a ceremony to hoist the flag International Women's' Day is observed on 8th March. Women Cell organized symposium on the topic of Gender Equality: Today for The Sustainable Tomorrow and on the topic Legal Rights of Women's. 6. World Environment day is also observed on 5th, June. 7. International Yoga day is observe on 21st. June. By hosting Yoga Session celebrate and commemorate 76th years of Independence.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Kittel Arts College actively celebrates a wide range of national festivals, jayantis (birth anniversaries of national heroes), international commemorative days, and cultural events. This fosters a vibrant and enriching educational environment for students and staff.

National Celebrations:

Independence Day, Republic Day: Gandhi & Shastri Jayanti (October 2nd): The college commemorates the birth anniversaries of Mahatma Gandhi and Lal Bahadur Shastri, B.R. Ambedkar Jayanti: Social Awareness Initiatives: Hindi Saptah (Hindi Week): This week promotes appreciation for the Hindi language and its rich literary heritage. Swachhta Diwas (Cleanliness Day): The college likely participates in cleanliness drives and workshops, promoting sanitation and environmental responsibility. Valmiki Jayanti: This day celebrates the birth anniversary of Valmiki, the legendary author of the Ramayana, highlighting India's rich cultural heritage. Rashtriya Ekta Diwas (National Unity Day) and Martyrs' Day: These days are observed to remember the sacrifices made by soldiers and promote national unity.

International Events:

International Yoga Day: The College likely participates in yoga demonstrations and workshops, promoting physical and mental well-being. World Environment Day: This day raises awareness about environmental protection, and the college may organize tree-planting campaigns or sustainability workshops. Women's Empowerment: International Women's Day:

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I Book Distribution & Cash Prizes to the meritorious students"

The Practice

Cash prize has been announced for the meritorious students. It is really a motivation for the students. The prize amount is sponsored by the faculty. On receiving the prize, the students may be in the thought of furthering better. Seemingly ordinary but great in the generation of motivation. We have targeted to reach some more number of students for the distributing the cash prize.

Evidence of Success

We gave away the cash prize for the meritorious on the occasion of the annual day. Many parents and alumni took part in the meeting and were made aware about students and college.

Best Practice - II Institutional Social Responsibility - Adoption of a village

The Practice:

After a taking into account Government Surveys, distance and accessibility of the village and the nature of problems being encountered, village Daddikamalapur is adopted by the college.

The faculty and NSS volunteers interact with the Sarpanch, Panchayat Secretary, ward members, and school masters in the village, discussed the burning problems and appraised them of the mission for the all-round development of village.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Environmental Sustainability: Transforming Waste into Value

The college champions environmental sustainability through innovative waste management practices: Waste Collection and Segregation: Dedicated bins are placed throughout the campus for paper, plastic, metal, and organic waste

Composting Initiative: Organic waste from the canteen and gardens is composted. This nutrient-rich compost is then used to fertilize the on-campus gardens, promoting a closed-loop system and reducing reliance on chemical fertilizers.

Sustainability Awareness Campaigns: The college organizes campaigns promoting sustainable practices like responsible energy and water consumption. Students are encouraged to adopt eco-friendly habits like using reusable water bottles and turning off lights in unoccupied rooms.

OUTCOME - These initiatives not only reduce the college's environmental footprint but also empower students to become responsible environmental stewards. The skills and knowledge they gain can be applied beyond the college walls, promoting a culture of sustainability in their communities. By embracing inclusivity and environmental responsibility, this college fosters a unique learning environment that empowers students to become well-rounded, compassionate, and environmentally conscious individuals who are prepared to contribute positively to society

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution is affiliated to Karnataka University, Dharwad and scrupulously follows the curriculum prescribed by the University. The academic calendar is scheduled at the beginning of each year in accordance with the University academic calendar.

The institutional academic calendar is prepared by the academic planning committee and is followed throughout the year. In the beginning of the Academic year, the Principal constitutes various committees. The conveners of the committees along with their respective members plan when the activities are to be conducted according to the academic calendar. The timetable committee prepares the general timetable of the college and allots requisite number of hours per week for each subject as per the Government and University guidelines. The teachers prepare the lesson plan and engage the classes as per the timetable. A work diary is maintained by all the teachers of all the departments which are regularly signed by the Principal. The college ensures that the syllabus is completed within the planned time period.

The curriculum delivery is effectively done through lectures supported by PPTs, Charts, audios and Maps to make lectures more interesting. Q/A sessions, discussion, webinars, online classes and awareness programmes are conducted by each department. Special lectures are arranged to supplement the curriculum in addition to regular classroom teaching.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Kittel Arts College follows the Academic Calendar set by Karnataka

University, which outlines the schedule for teaching, examinations, semester breaks, and vacations. In addition to this, the college prepares its own calendar of events, which is shared with all stakeholders. Both the academic calendar and the event calendar are made available on the college website.

This information is reiterated during the collegiate and departmental orientation sessions for new students. To ensure smooth execution of scheduled activities, the Principal regularly conducts meetings with Teacher-In-Charge(s), faculty members, committee conveners, and non-teaching staff.

For effective Continuous Internal Evaluation (CIE), faculty members prepare their teaching schedules, tests, students seminars and assignments in alignment with the academic calendar and the timetable. Students are informed well in advance about assignment deadlines, test dates, presentation schedules, and assessment criteria. Additionally, students are notified about their internal assessment marks before they are uploaded online.

The college uses multiple assessments to make learning a continuous process, providing various opportunities for student growth. The semester break, as prescribed by the university, is utilized for fieldwork, project work, excursions, and other activities that contribute to the CIE.

Collegiate events also form an integral part of the academic experience.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation

A. All of the above

process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
10	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
05	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
275	

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

For holistic development of students and to achieve the vision, college integrates various cross cutting issues relevant to society. Values and sustainable development are integrated through co-curricular and extracurricular activities.

Curricular

The college has prepared a code of conduct and it is posted on the college website to groom the basic discipline and behaviour of students.

Every subject has some topics related to professional ethics and are taught by teachers rigorously

- Courses such as sociology, economics, business economics, management, administration etc. include gender in its curricula. BA Economics creates awareness on environmental issues and builds up moral and ethical values among the student community.
- In Geography and Economics there is the special subject called Environmental Studies, Natural Resources, Sustainability which is mainly introduced to make the students aware of Environment and Sustainability.

There are various committees that take care of the students such as

- Women's Forum: There is independent Women Empowerment Cell. The College has the practice of maintaining grievances. It is reported that the institution guarantees equal opportunities for all the students and staff without considering their gender in various unions/associations/Gymkhana. Regarding sexual harassment in the college is nil due to effective implementation of

discipline in the college premises.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**05**

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships**140**

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System**1.4.1 - Institution obtains feedback on the****A. All of the above**

syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	
A. Feedback collected, analyzed and action taken and feedback available on website	
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
270	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

120

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Identification of the target group

The slow learners were identified at the beginning of academic year with help of class Convener. Slow learners were identified during induction program, which was held at the beginning of academic year and after conducting the Unit test, Oral test and first internal examination. A special focus was given on such students by the class convener with the help of subject teachers.

The Internal Examination and Result analysis committee is entrusted with the task of identification of slow learners and Advanced learners.

The institution offers following Special Programmes for slow and advance learners in order to improve their learning levels and skills:

Special Programmes conducted for Slow learners

- Short Term and Bridge Courses
- Induction/Orientation Programme
- Diagnostic Test/Unit Test and Remedial Classes.
- Mentorship
- Guidance and Counselling Services
- Group Discussions on Critical Topics by Experts
- Continuous and comprehensive evaluation by the subject teacher
- Special lecture and Guidance from the Experts
- Spoken English Classes

Special Programmes conducted for Advance learners

- Introducing Advanced methods of teaching.

- Special attention and Enrichment of Curriculum
- Career Guidance
- Use of ICT for Encouragement
- Providing Digital library facilities.
- Using advanced learning aids in the classroom to enhance learning experiences
- Skill enhancement programme
- Group Discussion and Seminars
- Projects and Assignments
- Academic Guidance Talks, Seminars and Workshops
- Providing Guidance in Writing Research Papers
- Job Training for Placements

In fact, the institute makes earnest efforts to achieve over all development of the learners in order to make them globally competent.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
754	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

A student-centered method focuses on the needs, abilities, interests, and learning styles of the students. Accordingly, the teachers use skill based methods such introducing, demonstrating, and citing examples and exceptions, hypothesizing, reporting, conjecturing, conforming, contrasting, explaining, elaborating and concluding. The experimental learning develops highlighting

or emphasizing, prompting to encode different entities as equivalent among learners and also provides models to emulate and opportunities for performance to the learners.

Experimental Learning

- Skills Oriented Program
- Field Visits
- Internships
- Service learning
- Industrial Visits
- Power Point Presentation and Videos
- Video Lectures Available on Internet
- Practical as Required

Participative Learning

- e-Learning
- Enquire based learning
- Discovery based learning
- Case based instruction
- Active learning
- Group Discussions
- Student Seminars
- Stage Presentation
- Hold a Competition
- Formation of Students' subject wise clubs/association
- Project Assignment
- Interaction with Alumni
- Reviewing of Subject Articles.
- Poster Presentation.
- Do role play
- Method of Attempting Questions in Examination.
- Field Visits and Educational Institute Visits.

Problem Solving Methods

- Home Assignments
- Projects
- Library
- MCQ on Google, Software for Online Tests
- Communication Skills Development
- Using Class Tests and Explaining Accordingly
- Question Answer Session.

However, Student centric methods are used for enhancing

communication, skills of human relations, citizenship, leadership, and well-adjusted personality in learning experiences

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT creates readiness in the learner for participating in the learning experience. ICT tools provide clarity, precision and accuracy of the information processed. It is used in the development, organization and summarizing phases of the topic. It brings world events to the classroom and helps in promoting interrelationships and assessing learning outcomes. It is a very high supporting factor for the teaching learning process. The following ICT based Teaching-Learning Methods are adopted by the institute during last six years.

ICT based Teaching-Learning Methods:

Educational future depends upon what you do today. However, this saying fulfill the purpose of adopting Traditional Class Room teaching methods in order to make teaching learning methods more effective. The following methods are adopted to enhance quality education.

- Screening of motivational videos and films.
- Demonstration by using Audio, Video, Charts, and Models.
- Lecture Capture Methods.
- Creating Study Group to Share the Knowledge.
- Google Classroom
- QR Code
- Posting of Lectures Captured on YouTube

Classrooms are well equipped with ICT infrastructure mentioned asunder:

- Language Laboratory
- LCD Projector
- Wi-Fi Facility
- CCTV

- Air Conditioner
- Electric Podium
- Overhead Projectors
- Smart Board
- Subject Related Software
- Digital e-library

All the teachers use ICT tools while teaching

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

246

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute follows the pattern of the University by preparing Academic Calendar in order to efficient and time bound conduction of Unit Tests, Seminars, Group Discussion, Home Assignments, and Projects. The calendar brings transparency in internal assessment and is robust in terms of frequency and mode for it is open to all and informs the same agenda to all. It helps students to prepare before the time of the event. It gives them sufficient time to study the given unit of the syllabus.

- In order to implement all academic, co-curricular and extracurricular activities proposed during the session, an Academic Calendar is prepared and published in the college prospectus and also uploaded on the college website. It is strictly followed in terms of date, time, venues and schedule of internal assessment by the students and the staff members to avoid confusion.
- The events proposed in academic calendar are reviewed in the staff meeting and the report thereof is placed before the IQAC for information and necessary suggestions.
- The institute publishes the news of success stories in the newspapers which generalizes the informatics of the events organized as the stakeholders get glimpse of events organized and to provide suggestion for improvement.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The students are communicated the process of the evaluation in advance. The time table is displayed on the college website, notice board and students' WhatsApp Group well in advance. The exams are conducted under the direction of Internal Examination Committee. The convener of the Examination committee and members play very significant role in examination process. And CCTV surveillances and an invigilator is appointed for a batch of 30 students. The college has formed Grievance Redressal Cell to solve examination related complaints of the students. The cell takes impartial initiatives for transparent justification on the grievances of the students. Each department carried out evaluation and declares results within time. The queries, if any, are invited for discussion. The corrected answer sheet is shown

to the concern student.

The issues related to University examination are forwarded to the University. They are even asked to apply for rechecking of the assessed answer sheet.

The students and the faculty are continuously informed to maintain transparency in Examination related issues. The college maintains total transparent justice in the internal examination process or system.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

A well structured syllabus and specifications of each course are essential for the effective transmission of knowledge regarding the subject concerned. From 2016-17 up to 2019-20 it was Non - CBCS pattern syllabus. With effect from 2020-21, the CBCS was introduced. From the current academic year 2021-22, Choice Based Credit System (CBCS) is designed in accordance with Learning Outcomes-Based Curriculum Framework (LOCF) of National Education Policy (NEP) 2020. Hence whenever the changes are implemented, the faculties in the respective departments write the following and handover to the IQAC. IQAC upload to the college website. Learning outcomes and course outcomes are stated for all the certificate

- **Course Outlines:** Faculty have listed course modules, similar to a table of contents in a book. The outline defines the scope and content of the course.
- **Course Schedule:** Details of classes being offered, its time, location, faculty are mentioned in each course schedule. The course schedule is published prior to the commencement of each semester. This is circulated among the students well-in advance
- **Learning Outcomes (LOs):** Specific intentions of a programme are written in clear terms. They describe what a student should know, understand, or be able to do at the end of

that Programme

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Course objectives and course outcomes are mapped in reference with programme outcomes by applying direct and indirect methods. Direct method displays performance of students in university examination and internal assessment.

The home assignments encourage self-study. Most of the learners refer the text and reference books to explore the ideas and comprehend the given topic.

Conduction of internal Examinations, Unit Tests, Field Survey, Educational Tours, Excursions, Practical Work, Projects, Seminars etc. prove to be the useful tools for the continuous assessment of the COs and POs.

From the 2020-21 academic year, student's Grade Point (GP) is taken as the benchmark to measure whether the Course Outcomes have been achieved or not.

- Students with a GP of 9 or above are considered to have achieved all the outcomes of the courses.
- A student with GP between 8 - 9, 7 - 8 and 6 - 7 is deemed to have achieved 85%, 75% and 65% respectively of the course outcome.
- Students with GP between 4 and 6 are deemed to have achieved 50% of the course outcomes.
- Students with GP less than 4, do not pass the course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

203

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[http://kittelartscollege.ac.in/public/fileupload/igac/2.7.1 Student%20Satisfaction%20Survey.pdf](http://kittelartscollege.ac.in/public/fileupload/igac/2.7.1%20Student%20Satisfaction%20Survey.pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has established an Innovation and Research and Development Cell, to create an eco-system for innovations,

promote research and facilitate development of entrepreneurship ability of the students. The Research Committee encourages and provides necessary guidance to the faculty members in submitting research proposals to UGC and other funding agencies and motivates the teachers to pursue Ph. D. studies. It also motivates the faculty members for publishing research papers. The college publishes annual magazine Kshitij every year highlighting the activities and achievements of students, teachers as well as supporting staff. Faculty members have worked as referees, delivered lectures as resource persons at various colleges. Computer and internet facility is provided to all faculty members and students. The faculty members are also motivated to write research papers, articles and to publish in the reputed UGC approved Journals and present in the international and national level seminars and conferences. The College has created a better environment for learning for the students through the practical classes in the laboratories on the basis of pedagogy, projects, dissertations, quiz, debates, visit to various industries, skill development etc. As a part of the curriculum students have taken up various projects on the different domains/areas of knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

03

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

35

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

03

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has regularly and successfully carried out various extension activities in the neighborhood community by sensitizing students to different social and environmental problems. The college has identified itself with the community and motivating the stakeholders to get involved in social work. This helps in fostering their holistic development and at the same time benefits the community. The institution has introduced platforms like NCC, NSS, YRC wings/committees/groups/clubs/cells through which it identifies diversified needs/issues of society the institution has established a mechanism through which the staff and students are involved in extension activities.

The institution recognizes its crucial role of empathy and leadership during natural calamities and disasters. Food items, medicines, masks and sanitizers were distributed among the villagers during the natural calamities. Besides these societies, each department conducts Seminars, Workshops, Talks, Donation Drives, Field trips, etc. to sensitize students and most teachers work towards inculcating these values in their classroom teaching and as living examples.

The activities organised by NSS, NCC and YRC develop a sense of emotional support, empathy and belongingness among the students in the community. The students are encouraged to play dramas, street plays, events based on socio-economic issues like traffic and health awareness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

860

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

2

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure facilities and resources for teaching learning activities. The institution has a well maintained, user friendly and resilient infrastructure conducive

to teaching, learning and comprehensive development of students. The college has the campus area of 3.32 acres with all the basic and advanced amenities like:-

CLASSROOMS: - The College has well-appointed and spacious 14 well equipped class rooms and 08 smart classrooms. The classrooms are equipped with projectors so that ICT can be used for strengthening academic discourse and proper seating capacity and electrification. Green boards and DLPs are available in all the classrooms.

COMPUTER and Language Lab. There is one computer and language lab available for the students. The computer lab has 20 computers & equipment, internet connectivity and projectors to support practical sessions. services. Dedicated reading rooms are available for students with seating capacity for ----- students. INFLIBNET facility provides seamless, reliable access to research scholars.

AUDITORIUM[1]The management has a full-fledged digital auditorium and 01 Seminar hall. Academic events like conferences, seminars, talks etc. and student activities are hosted in the auditorium and is used

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS:- For outdoor games- the physical education and Sports department have a multipurpose ground having area of 10000 sq.ft with 200m running track and is used for outdoor training management activities. The Colleges has indoor and outdoor sports facilities for games like Chess, table tennis, basketball and badminton court respectively.

CAMPUS FACILITIES NCC, NSS, Gym facility is available in the college campus. The College provides various services / facilities to the students, faculty and staff and are maintained by respective service providers as per contract. Disabled person runs the canteen.

HOSTEL ACCOMMODATION- Separate hostels for boys and girls students are available. The hostels have adequate security measures with all the facilities furnished in the vicinity of hostel. An overall conducive environment for study is provided

AUDITORIUM[1]The management has a full-fledged digital auditorium and 01 Seminar hall. Academic events like conferences, seminars, talks etc. and student activities are hosted in the auditorium and is used by the.

UTILITY ROOM:- There is a separate utility room to accommodate musical instruments, sports equipment and other materials.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

773870

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made.

Name of the ILMS software: E-LIBRARY MANAGEMENT SOFTWARE
 Nature of Automation (fully or partially): Library is Fully Automated
 Version: 16.1 upgraded version Year of Automation: 2010 and upgraded in 2016
 Library has a book collection of 29231 text books including 11,241 reference books
 Software is upgraded from time to time. One terminal is reserved for students to search information of availability and issue of Books. Web based Library Software with Web OPAC, Email & SMS Alert etc. (Online Public Access Catalogue- OPAC)
 Bar-coding used: Yes Book issue and return is carried out with the help of barcode system. Each book and user's borrower card is bar coded. The college provides Wi-fi facilities to both students and staff. The faculty members can access the college website as well as library information and facilities online
 ICT facilities: - In Library 10 computers are available in digital library for public access. Students and teachers can avail national and international resources from digital library. The Library and information centre has its own website

The library and information centre is having two databases

<http://www.kittelartslibinfo.com/>

<http://kittelartsdigitallibrary.com/>

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

47823

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

100

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our Institute frequently updated its IT facilities including Wi-Fi. A technician is outsourced as per requirement for the maintenance of IT facilities.

The college uses 08 LCD projectors (Hitachi/Epson one in seminar hall and the rest are used in the teaching block. This infrastructure is complemented by computer networking devices, scanners and interactive teaching board etc. To make the learning process more effective various innovative methods are used by the teachers. This includes giving group assignments and having power point presentations, where students can discuss and explore their knowledge together. Learning combined with visual presentations or working on certain software is much more enjoyable and comprehensive for the students. The college has provided Wi-Fi facility. Annual upgradation and maintenance of Computers with latest configuration is done. Argees Agency Hubballi, Karnataka, provides maintenance service to both Library and office. The computer systems are regularly upgraded with Anti-virus windows and anti-virus are updated on a regular basis. LAN and Network connections are also monitored by the IT consultant.

Institute has dedicated internet connection of 200 Mbps speed internet connection. Internet connectivity is available throughout the campus. The college website is monitored and updated from time to time

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

58

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2891414

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - classrooms, sports room, library, Geography, Psychology and computer labs, etc. The college has a Budget and Purchasing Committee that oversees the upkeep of buildings, classrooms and laboratories. The committee headed by the Principal along with a few teaching and administrative staff monitors the functioning of this work.

The committee undertakes occasional reviews and ensures good working condition of the said mechanism. The administrative staffs maintains cleanliness of the campus, classrooms, labs, staffrooms, office etc. the environment and waste management is taken care of by maintaining dustbins at places, Technicians like plumber, electrician and computer service provider render services. Service providers like scavenger and gardener render services too. The security and discipline are well taken care of by hired security personnel. Ample parking space is provided both for staff and students. However, a restricted vehicular movement is maintained. The campus is under surveillance of cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

560

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

560

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

20

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

20

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee</td><td>View File</td></tr> <tr> <td>Upload any additional information</td><td>No File Uploaded</td></tr> <tr> <td>Details of student grievances including sexual harassment and ragging cases</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File	Upload any additional information	No File Uploaded	Details of student grievances including sexual harassment and ragging cases	View File	
File Description	Documents								
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File								
Upload any additional information	No File Uploaded								
Details of student grievances including sexual harassment and ragging cases	View File								
5.2 - Student Progression									
5.2.1 - Number of placement of outgoing students during the year									
5.2.1.1 - Number of outgoing students placed during the year									
12									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Self-attested list of students placed</td><td>View File</td></tr> <tr> <td>Upload any additional information</td><td>View File</td></tr> <tr> <td>Details of student placement during the year (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Self-attested list of students placed	View File	Upload any additional information	View File	Details of student placement during the year (Data Template)	View File	
File Description	Documents								
Self-attested list of students placed	View File								
Upload any additional information	View File								
Details of student placement during the year (Data Template)	View File								
5.2.2 - Number of students progressing to higher education during the year									
5.2.2.1 - Number of outgoing student progression to higher education									
90									

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The responsibility of the institution is not only to graduate students but also to prepare them to face the real world with greater confidence by inculcating the leadership qualities, managerial skills, team spirit, social values etc. In order to develop these qualities, the college creates a platform by nominating student representatives to the various academic and administrative bodies or committees on the basis of their academic performance and interest. This paves the way to acquire the skills required to become responsible citizen of the country. The class representatives are nominated for every division and class. The committees consist of student representatives and faculty members, the committees are constituted as per the guidelines prepared by the college

Student Representative Council has the following cells/societies.

General Secretary,

Joint General Secretary,

Secretary and Joint Secretary for

B.A. I & II Sem, B.A. III & IV Sem B.A. V & VI Sem.

Literature Society,

Women Empowerment Cell,

Magazine

N. S. S Unit.

N. C. C.

Outreach Society

Debate Society

Eco-Club, Library & Information Centre

Photography

Sports Society

Fine Arts Society

Study Circle

Electoral Literacy Club:

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of any institution acts as a bridge between the past and the present. The Alumni Association of Kittle College aims to promote cordial relationship between the institution and the alumnae. The association was formed with the objective of sharing knowledge, experience and information among the alumnae, the faculty and the present students. The alumni association was established in the year 2022-23 and is registered with registration No. DRDW/SOR/794/2022-23. The annual alumni association meetings are held twice a year to provide opportunity to the members to meet their friends, peers and teachers. It also helps them to exchange memories and experiences that have enriched their lives.

The alumni share their expertise and best practices in a given field. The visit of the alumnae and the various programmes arranged by them provides immense inspiration as they are the best ambassadors of the college. The Alumni not only contribute financially but also academically. Some of them act as resource persons and are invited as guests to deliver special lectures in their areas of specializations

Cash prizes of Rs.25000/-are awarded to the meritorious students by some alumni members, on the annual day of the college every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

vision

- To be the institution of choice, providing the youth sound education in Arts faculty, aiming at an all-round development of personality with a spirit of dedication for service.
- To contribute to the advancement of knowledge and developmental needs of the society
- To be committed empowered and synergetic team, practicing human and environmental values that the generation demands now and in the future.

MISSION

- To strive for students' achievement and success, preparing them for the life and leadership
- To impart quality education keeping in mind the needs of the present and emerging global village.
- To create mutually beneficial relationships with stakeholders and competitive society.

VALUES

We commit ourselves to four guiding values:

- **Student Focus:** To put students at the heart of our venture, and prepare them to achieve their highest potential and measure our achievements by their success.
- **Excellence:** We believe that hard work, commitment and dedication produce excellence in all spheres of life. The management, faculty and administration set high benchmarks of academic and holistic excellence and provide innovative, student-cantered, processes and services for the success of every student.
- **Leadership:** To develop leadership qualities for the desired future and motivate them to harness their potential.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The work of the college administration is decentralized and the various committees formed at the beginning of the academic year to support the system. Some of the committees are as follows:

1. The examination committee conducts two semester examination in a year as per Karnatak University Time table and as per semester system norms and the Degree evaluation committee conducts two internal examinations. Along with various competitive examinations were conducted by the college, whenever required by the Government.
2. The admission committee arrange the admission of the students.
3. Fine Arts committee organises entire cultural programmes, competitions and also depute students to participate in youth festivals, inter collegiate competitions.
4. The discipline committee looks after the overall discipline of the college so that students should maintain the rules and regulations of the college.
5. The Anti-ragging cell and Anti sexual Harassment cell see that the students are fully secured inside the college campus.
6. The development committee looks after the overall development of the college, including infrastructure development.
7. The purchase committee looks after the purchase of various equipment, instruments, furniture etc.
8. All the important national and international events are observed under NSS, NCC in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The functional IQAC prepares the perspective plan of the college.

Some of the aspects of the perspective plans:

- Expansion of the college participation in UGC and government sponsored programs.
- Organization of international and national workshops, seminars.
- Organization of intercollegiate competitions.
- Use of ICT enabled tools and innovative methods of teaching in the college.
- Collaboration with surrounding institutions and organizations.
- Motivate the teachers to participate in research work and publish.
- Motivate the teachers to participate in FDP and upgrade.
- Motivate the students to participate in sports competition at national and international level.
- Motivate the students to participate in seminars, extracurricular competitions at national, international level.
- Updating teachers through feedback.
- Setting a quality benchmark for development of the departments.
- Planning and implementing quality enhancement initiatives in the institution
- Formalize a feedback system from all the stakeholders.
- Organization of the Sports / seminars/ workshops at University and national level on the quality themes
- Planning and implementation of innovative methods of teaching.
- Creation of a learner centric environment in the college.
- Developing a sense of social belongingness among the staff and students.
- Compliance of the suggestions given by the previous cycle

experts.

- Development of a system of paperless documentation in college.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Setup:

The Local Governing Body is an apex body and acts as a link between the Management and the College comprising of Office Bearers of the Management, the Principal, teacher representatives, non-teaching staff representatives and students' representative.

IQAC: There is a functional Internal Quality Assurance committee (IQAC) with a coordinator responsible for all the quality ventures in the college.

The Principal and the Vice- principals are responsible for the academic and administrative activities. Course coordinators, Heads of the departments and faculty members assist the Principal. The in-charges, Office Superintendent, Senior and Junior Accountants, clerks and manual staff accounts section, students section, establishment section, the store section and the section of scholarship look after daily working of office.

Academic administration:

At department level, the organization includes Head of departments, faculty members, students and nonteaching staff.

In library, there is a Librarian, Assistant Librarian, Library clerks and library attendants. A Library Advisory Committee helps in the quality up gradation of the committee.

Physical Director and sports committee organize sports activities in the college.

College Committees: Various committees Example- Anti Ragging Cell, Eco Club, Outreach, Magazine, Handbook, and Photography etc. are constituted for execution of academic, administrative and extracurricular activities

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Institution believes that the faculty and staff are its major strength. The physical, social and psychological welfare of the faculty and staff is the pivotal stimulant that improves the growth, performance and accomplishments of the institution.

Pension benefit is well streamlined and efforts are made to disburse pension and gratuity benefits to the retired employee at the earliest. All types of leave are allowed as per the University

Statue and government regulations. .Leave accounts are maintained properly so that no staff member faces any difficulty at any point of time during and after the service period.The institution is very supportive to ensure that all its faculty members as well as non-teaching staff meet the required criteria for career advancement (promotion).The institution facilitates leave to faculty members as permissible under the Government norms to complete Ph.D. The institution allows duty leave for faculty members to attend Development Programmes and Short term courses.Faculty members are encouraged to attend international, national as well as local seminars of importance as resource person and as paper presenters. Duty leave is allotted accordingly. Software training has been periodically arranged by the college for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution believes that the Faculty and Staff are its major strength. The physical, social and psychological welfare of the faculty and staff is the pivotal stimulant that improves the growth, performance and accomplishments of the institution.

Performance appraisal system in the college

Teaching Staff:-

The PBAS is monitored by the IQAC. While going for promotion in their grades, the teachers submit the form to the head of the department who after evaluating forwards it to the IQAC. The IQAC of the college assesses and validates the report and gives it to the Principal. The performance appraisal is used for Career Advancement Scheme (CAS).

The institution assigns various duties and responsibilities to the staff, which are also considered during the overall assessment of the respective teacher.

Non-Teaching Staff:

- The Principal evaluates the performance of the non-teaching staff based on their performances and work output
- Our institution is committed to provide effective welfare measures for its own human resources, its teaching and non-teaching staff. The following welfare measures have been initiated in this regard.
- General Provident Fund for all the teaching and non-teaching staff is ensured through Government Treasury as per Government rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

A well-defined mechanism is in force in the institution for financial audit to have discipline and transparency in financial management of the institution. This also helps in preparing strategies for mobilization and optimal utilization of resources. The college mobilizes funds for its regular activities and development from different agencies and individuals.

Sources of funds:

- Tuition Fees collected from the students.
- Contribution by Public Leaders from the Development Financial Help Fund.
- Interest from savings of the institution

Optimum utilization of financial resources:

Optimal use of financial resources is ensured through strict budgetary control on expenditure as per available provisions. Also pre-audit is used to ensure only relevant expenditure is incurred. The Optimization is also achieved by making all purchases through a central purchase committee, which calls for quotations and tenders depending on the amount involved and total transparency is ensured. In fact, optimization is done in all expenditure activities of the college like:

The College has a Governing Body, Planning and Purchase Committee which help in the preparation, division, allocation and utilization of funds.

UGC funds are deposited in a separate bank account. The utilization of these funds is ensured through financial auditing at the end of each financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

8.55

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

A well-defined mechanism is in force in the institution for financial audit to have discipline and transparency in financial management of the institution. This also helps in preparing strategies for mobilization and optimal utilization of resources. The college mobilizes funds for its regular activities and development from different agencies and individuals.

Sources of funds:

- Tuition Fees collected from the students.
- Various grants received from UGC
- Contribution by Public Leaders from the Development Financial Help Fund.
- Interest from savings of the institution.
- Donations from industry and NGO for setting up of endowments for scholarships and lectures.
- Donation from alumnus and Philanthropist and well wishers
- Hostel fees received from girl's hostels.
- Revenue generated from self-financed courses.

Optimum utilization of financial resources:

Optimal use of financial resources is ensured through strict budgetary control on expenditure as per available provisions. Also pre-audit is used to ensure only relevant expenditure is incurred. The Optimization is also achieved by making all purchases through a central purchase committee, which calls for quotations and tenders depending on the amount involved and total transparency is ensured. In fact, optimization is done in all expenditure activities of the college like:

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

College has a rich culture of institutional functioning through participation among all stakeholders especially faculty, students and the non-teaching staff. The IQAC plays an important role in ensuring quality of the functioning of administrative and academic units of the college. In order to make the students aware of the current and futuristic challenges and opportunities, the teaching faculty is encouraged and motivated to develop a scientific temper so as to propagate a research culture amongst the students. This is achieved by constantly sharing new research findings in their respective fields with the students.

Contribution of IQAC in institutionalizing the quality assurance strategies and processes:

- Academic and administrative audit of the college (both internal and external)
- Effective feedback from all the stakeholders, its analysis and action taken is put on the website Introducing value added courses to all the faculties Compliance of departmental target.
- Initiating co-curricular activities at inter-collegiate level.
- Providing the latest information about the quality journals of Scopus and UGC Care list and encouraging them to publish.
- Conducting FDP to bring the knowledge of the teachers at par with the latest developments in their respective disciplines.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC is a supreme body that governs, reviews, guides and initiates various developmental activities. The IQAC initiates the need for add on courses and the use of ICT based teaching methods to keep up to the developing technological standards in teaching and learning.

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC meetings held twice in a year. The IQAC initiates an annual academic audit to gauge the academic performance of the teaching faculty. As and when the respective members of the faculty are seeking upgrading from Assistant Professor to Associate Professor Cadre, the IQAC initiates API verification.

The following methods are used to review and enhance teaching-learning processes, structures, methodologies and learning outcomes through IQAC.

1. Feedback Collection:

- Regular feedback from students, faculty and stakeholders to assess the effectiveness of teaching methods, curriculum and infrastructure.
- Surveys, questionnaires and interviews to gather opinions on teaching quality, course content and learning resources.

1. Internal Audits and Assessments:

- Periodic internal audits to evaluate the teaching-learning processes, curriculum delivery and infrastructure.
- Self assessment reports prepared by departments to analyze the effectiveness of their teaching methods and students learning outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://kittelartscollege.ac.in/public/file_upload/anrep/Annual-Report-2023-2024.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has initiated various approaches to promote and ensure gender equity in terms of rights, benefits, obligations, and opportunities. The college treat both women and men according to their respective needs in a fair manner by providing an environment where everyone, irrespective of gender, feels safe to engage in activities such as learning, teaching, and working. Safeties for all are ensured by posting security guards and by installing CCTV cameras at various parts of the campus. Discipline committee members take regular rounds in the campus.

Common Room: Our Institution has separate Common rooms, and washrooms for girls and boys. The Institution organizes programs to create awareness among the girls regarding gender equality, gender sensitivity, any social issues, laws related to women & health of the women. Mentors are allotted to address the issues to solve their academic, social or personal problems whenever they need. Anti-Sexual Harassment and Anti-Ragging Cells ensure a secure environment. Women Cell takes care of all aspects of girl students, reduces gender disparities (if any), and never allows them to feel deprived of their privileges. Women cell of the college organizes all important activities associated with the counseling of the students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

The Hubli-Dharwad Municipal Corporation takes care of dry and wetwaste which is collected on daily basis. The peons attend to the overall cleaning of the campus; dry and dead leaves of the

plants are collected and dumped in the dustbins (for dry and wet waste). The NSS and NCC units of the college not only participate in regular cleaning activities, but also organise awareness programmes connected to waste management.

Liquid Waste Management:

Liquid waste is managed by the underground drainage facility.

E-waste Management:

The e-waste is comparatively minimal as ours is an Arts college. Whatever little e-waste is stored in the store rooms. We have MOU with Mayen computers dharwad, a private agency to collect e-waste from the college.

Waste Recycling System:

Scrap material like metal, wood, glass, etc., is given to scrap dealers for recycling. Paper waste is also given for recycling to a private agency Susi printing press Dharwad through MOU duly signed.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well / Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	B. Any 3 of the above										
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Geo tagged photos / videos of the facilities</td><td>View File</td></tr> <tr> <td>Various policy documents / decisions circulated for implementation</td><td>View File</td></tr> <tr> <td>Any other relevant documents</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	View File	Various policy documents / decisions circulated for implementation	View File	Any other relevant documents	No File Uploaded			
File Description	Documents										
Geo tagged photos / videos of the facilities	View File										
Various policy documents / decisions circulated for implementation	View File										
Any other relevant documents	No File Uploaded										
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution											
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above										
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Reports on environment and energy audits submitted by the auditing agency</td><td>View File</td></tr> <tr> <td>Certification by the auditing agency</td><td>View File</td></tr> <tr> <td>Certificates of the awards received</td><td>View File</td></tr> <tr> <td>Any other relevant information</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	View File	Certification by the auditing agency	View File	Certificates of the awards received	View File	Any other relevant information	No File Uploaded	
File Description	Documents										
Reports on environment and energy audits submitted by the auditing agency	View File										
Certification by the auditing agency	View File										
Certificates of the awards received	View File										
Any other relevant information	No File Uploaded										
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology	B. Any 3 of the above										

and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
 Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The philosophy of the college is to demonstrate unity in diversity among its students and faculty by providing an inclusive environment and sensitizing the stakeholders to the constitutional rights. The institution regularly organizes activities for inculcating values of tolerance, harmony towards cultural, regional, linguistic, communal socio-economic and other diversities.

Developing an inclusive environment The college hosts students coming from diverse cultural, regional, linguistic and socio-economic backgrounds. Varied activities organized develops the tolerance among the students. With the help of curricular, co-curricular and extracurricular activities, the college develops an all inclusive environment wherein students are given equal opportunities to grow. Cultural and Regional Along with Karnataka Rajotsava we celebrate Hindi Divas.Valmiki Jayanthi, etc. Students celebrate all major festivals. Students plan 'Ethnic days 'which help them appreciate cultural differences. College Day, Open Talent Show, Annual cultural fest conducted in the institution provides a platform for the students to exhibit their innate cultural talents.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution is committed to promote ethics and values amongst students and faculty members. The institution organizes national festivals, anniversaries of great Indian personalities and local as well. 1. The Constitution days is celebrated on 26th November. On Constitution Day, HOD, Political Science department delivered lectures on Constitution, about the formation, structure and importance of Indian Constitution. 2. Voters Day is also observed by Oath taking and informing the general public about the importance of voting. 3. To strengthen the democracy and make youth responsible citizens the Department of Political Science organizes voter's awareness programme. It also undertook the drives for voter registration. 4. The Institution celebrates Independence Day each year to commemorate the importance of freedom. The National Anthem is sung after a ceremony to hoist the flag International Women's' Day is observed on 8th March. Women Cell organized symposium on the topic of Gender Equality: Today for The Sustainable Tomorrow and on the topic Legal Rights of Women's. 6. World Environment day is also observed on 5th, June. 7. International Yoga day is observe on 21st. June. By hosting Yoga Session celebrate and commemorate 76th years of Independence.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts

A. All of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Kittel Arts College actively celebrates a wide range of national festivals, jayantis (birth anniversaries of national heroes), international commemorative days, and cultural events. This fosters a vibrant and enriching educational environment for students and staff.

National Celebrations:

Independence Day, Republic Day: Gandhi & Shastri Jayanti (October 2nd): The college commemorates the birth anniversaries of Mahatma Gandhi and Lal Bahadur Shastri, B.R. Ambedkar Jayanti: Social Awareness Initiatives: Hindi Saptah (Hindi Week): This week promotes appreciation for the Hindi language and its rich literary heritage. Swachhta Diwas (Cleanliness Day): The college likely participates in cleanliness drives and workshops, promoting sanitation and environmental responsibility. Valmiki Jayanti: This day celebrates the birth anniversary of Valmiki, the legendary author of the Ramayana, highlighting India's rich cultural heritage. Rashtriya Ekta Diwas (National Unity Day) and Martyrs' Day: These days are observed to remember the sacrifices made by soldiers and promote national unity.

International Events:

International Yoga Day: The College likely participates in yoga demonstrations and workshops, promoting physical and mental well-being. **World Environment Day:** This day raises awareness about environmental protection, and the college may organize tree-planting campaigns or sustainability workshops. **Women's Empowerment:** International Women's Day:

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I Book Distribution & Cash Prizes to the meritorious students"**The Practice**

Cash prize has been announced for the meritorious students. It is really a motivation for the students. The prize amount is sponsored by the faculty. On receiving the prize, the students may be in the thought of furthering better. Seemingly ordinary but great in the generation of motivation. We have targeted to reach some more number of students for the distributing the cash prize.

Evidence of Success

We gave away the cash prize for the meritorious on the occasion of the annual day. Many parents and alumni took part in the meeting and were made aware about students and college.

Best Practice - II Institutional Social Responsibility - Adoption of a village

The Practice:

After a taking into account Government Surveys, distance and accessibility of the village and the nature of problems being encountered, village Daddikamalapur is adopted by the college.

The faculty and NSS volunteers interact with the Sarpanch, Panchayat Secretary, ward members, and school masters in the village, discussed the burning problems and appraised them of the mission for the all-round development of village.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Environmental Sustainability: Transforming Waste into Value

The college champions environmental sustainability through innovative waste management practices: Waste Collection and Segregation: Dedicated bins are placed throughout the campus for paper, plastic, metal, and organic waste

Composting Initiative: Organic waste from the canteen and gardens is composted. This nutrient-rich compost is then used to fertilize the on-campus gardens, promoting a closed-loop system and reducing reliance on chemical fertilizers.

Sustainability Awareness Campaigns: The college organizes campaigns promoting sustainable practices like responsible energy and water consumption. Students are encouraged to adopt eco-friendly habits like using reusable water bottles and turning off lights in unoccupied rooms.

OUTCOME - These initiatives not only reduce the college's environmental footprint but also empower students to become responsible environmental stewards. The skills and knowledge they gain can be applied beyond the college walls, promoting a culture of sustainability in their communities. By embracing inclusivity

and environmental responsibility, this college fosters a unique learning environment that empowers students to become well-rounded, compassionate, and environmentally conscious individuals who are prepared to contribute positively to society

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To enhance programmes that boosts awareness of cultural harmony, ecology, and equity and gender sensitization.
2. To enhance and strengthen infrastructure developmental process.
3. Applying for national and State level research projects and grants.
4. Introduction of new skill based short term courses.
5. To organize national and international seminars, webinars and workshops.
6. To encourage staff and students to participate in research oriented conferences, seminars, webinars and workshops.
7. To conduct a good number of faculty development training /programmes.
8. To increase awareness among students about digital library facilities.
9. To enhance computer and lab facilities.
10. To ensure the high speed Wi-Fi facility within the campus.